

Title of Report:	Amendments to the Constitution - Scheme of Delegation
Report to be considered by:	Council
Date of Meeting:	9 December 2010
Forward Plan Ref:	C1886

Purpose of Report: To review and amend sections of the Scheme of Delegation.

Recommended Action: To approve the recommended actions and where necessary produce clarity on the Scheme.

Reason for decision to be taken: To align the functions following the recent Senior Management Review and to make amendments in line with changes in legislation.

Other options considered: None – Constitution must be updated

Key background documentation: none

The proposals will also help achieve the following Council Plan Theme(s):

- CPT12 - Including Everyone**
- CPT15 - Putting Customers First**
- CPT16 - Excellent Performance Management**

The proposals contained in this report will help to achieve the above Council Plan Priorities and Themes by:

Ensuring that the Constitution is up to date.

Portfolio Member Details	
Name & Telephone No.:	Councillor Graham Jones
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Date Portfolio Member agreed report:	12 November 2010

Contact Officer Details	
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Implications

Policy: Will require changes to the Constitution
Financial: None – will be undertaken within existing resources.
Personnel: None
Legal/Procurement: Will require the Constitution to be updated
Property: None
Risk Management: None
Equalities Impact Assessment: Stage one EIA completed
Corporate Board's Recommendation: Were supportive of the amendments

Is this item subject to call-in?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input checked="" type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by Overview and Scrutiny Commission or associated Task Groups within preceding six months		<input type="checkbox"/>
Item is Urgent Key Decision		<input type="checkbox"/>

Executive Summary

1. Introduction

- 1.1 All Directors and Heads of Service have been asked to advise of any changes they require to the Scheme of Delegation to ensure that the Council's constitution is as up to date as possible. The attached appendix lists all of the proposed changes for Council to consider.

2. Proposals

- 2.1 It is proposed that the revised Scheme of Delegation be approved.

3. Conclusion

- 3.1 The report is a required update, due to the changes in service areas names and job roles and changes to legislation.

Appendices

Appendix A – Revised Scheme of Delegation

Consultees

Local Stakeholders: Not applicable

Officers Consulted: All Heads of Service, Corporate Board

Trade Union: Not applicable